

NOV 22 2011

TOWN OF ELLINGTON
TOWN CLERK'S OFFICE

TOWN OF ELLINGTON
WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING MINUTES
November 16, 2011

Members Present: Daniel Parisi (Chairman), Shawn Koehler, Edward Duell, Jeff Gerber

Others Present: Jim Thompson, Town Engineer and Peter Williams, WPCA Administrator

1. CALL TO ORDER

Chairman Daniel Parisi called the meeting to order at 7:00 p.m.

2. CITIZENS FORUM / PUBLIC COMMENTS: NONE

3. OLD BUSINESS:

1. Odor Control

Peter Williams, WPCA Administrator, stated that it seems the odor control is under control. Both the airport system is operating and Pure Country Foods now has their process to control the outflow. All additional WPCA costs due to Pure Country Foods affluent will be compelled for the next meeting. If the WPCA is to bill them for all the additional costs, it would be considered a special assessment, thus, it will have to go to public hearing. It is anticipated that all the costs will be together by the next meeting so a public hearing can be scheduled.

NO MOTIONS OR DECISIONS

2. Generator Needs

Mr. Williams stated, Tim Webb, Public Works Director, put a generator package together and presented it to the Finance Committee and was approved.

NO MOTIONS OR DECISIONS

3. Flows – 175 West Road

Mr. Williams noted this item would be discussed at the next regular meeting.

NO MOTIONS OR DECISIONS

4. NEW BUSINESS:

1. Late Payment Fees

Mr. Williams reviewed with the Commission why this item was placed on the agenda. He noted that Ann Marie Conte, Tax Collector, extended the grace period for payment by a day this year. A homeowner had come in the day after the grace period extension to pay her sewer bill and was upset she was charged a late fee. She explained the banks were closed and was unable to pay her bill during the grace period because of the power outage. Mr. Williams explained she is requesting that the WPCA waive the \$7.65 late fee.

MOVED (PARISI) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO WAIVE THE LATE FEE FOR PROPERTY LOCATED AT 41 WHITE ROAD IN THE AMOUNT OF \$7.65.

2. Stafford User Fee Restructuring

Mr. Williams stated that at Stafford's last meeting the superintendent asked that they restructure fees paid. He noted that it is in the works and he will keep the Commission informed.

NO MOTIONS OR DECISIONS

3. FOG Program

Mr. Williams stated that he attended the CT Waste Water regional meeting in June and there should be a system in place. He noted the Commission needs to set up a workshop to come up with their own plan sometime in March. He would like to plan for a public hearing in April so they may implement the plan in June. This will put the Commission on track when the requirements go into effect this summer.

NO MOTIONS OR DECISIONS

5. **ADMINISTRATIVE:**

1. **Design, Construction, & Maintenance Reports:**

Mr. Williams stated that he has requested Nick DiCorleto, Finance Officer, to attend the December meeting to discuss budgets before the Commission sets the rate in January.

Mr. Williams also noted that during the storm Public Work's went around and pumped all 103 grinder pumps in town and also went to Crystal Ridge and offered their service to anyone on a pump. He also stated that they have not heard anything about the STEAP grant for Route 30.

NO MOTIONS OR DECISIONS

2. **Approval of the Regular Meeting Minutes of September 28, 2011.**

MOVED (GERBER) SECONDED (DUELL) AND PASSED (KOEHLER; ABSTAINED) TO APPROVE THE SEPTEMBER 28, 2011 MEETING MINUTES.

MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA AND APPROVE THE 2012 MEETING SCHEDULE.

MOVED (DUELL) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA AND GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS INVITING ALL THOSE PRESENT.

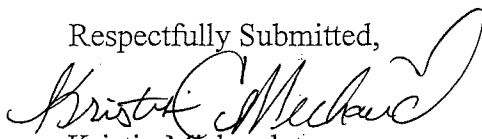
MOVED (KOEHLER) SECONDED (DUELL) AND PASSED UNANIMOUSLY TO COME OUT OF EXECUTIVE SESSION.

NO MOTIONS OR DECISIONS

6. **ADJOURNMENT:**

MOVED (DUELL) SECONDED (GERBER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:00 P.M.

Respectfully Submitted,



Kristin Michaud